

Heads of the Arctic IPY Secretariats (HAIS) - 1

Provisional AGENDA

The meeting will be held **5-6 October, 2006** at National Academy of Science, Keck location, 500 5th Street, NW Washington DC, USA (please note the address). The meeting is expected to last for two full days starting at 9:30 the first day.

1: Welcome by Dr Chris Elfring, Director of the Polar Research Board, NAS

2: Opening by Dr David Carlson, Director, IPY International Programme Office (IPO)

A brief introduction about the intention of this meeting, and an IPY status report as seen from the IPO

3: Introductions

As this is the first meeting of the group, all participants will introduce themselves and their role in implementing IPY

4: National status report

The Head of the Arctic IPY Secretariats (HAIS) are invited to give

- a status report on the IPY planning in their country, and in particular
- the funding situation
- plans for launch events (or celebrations), and any other education and outreach issues
- ideas on issues/themes for which this Heads of Arctic IPY Secretariats meeting would be useful

Please note this request for contribution as it may require some preparations before leaving for the meeting.

A rather comprehensive Dutch status report is enclosed for information. You are not expected to contribute with a similar report. However, the elements covered in it may be a guidance for you as to the contents.

The IPY Data Management Committee and the IPY Education and Outreach Committee are expected to deliver status reports to the Joint Committee later this month, and they will be circulated to you when they become available.

5: Communications, Capacity building

Introduction by Karen Edwards, Canada on several issues under these headings

6: Funding

At present, funding is a critical issue. National funding processes are ongoing or soon coming to an end. A possible scenario is that some participants in an IPY project get national funds, others not.

- Can/should HAIS assist in solving such a problem ?
- Other funding opportunities (company funding, foundations etc)
- Joint funding initiatives ?

7: Logistics (ships, research stations etc)

- Would it be useful to identify logistical contact person for each country, or should the initial contact be taken via HAIS ?
- Special logistical opportunities you wish to make known to the group ?
- Any useful web site for your country on this issue ?

8: Access

The rules of access varies from country to country. How is the most practical procedure for finding out these rules for your country ? Any useful web site ?

9: Future HAIS meetings

This first meeting intends to create contacts and identify common interests. Is there a need for future meetings ?

Which issues would be useful to focus on ?

How would it be useful to organize it (regular meeting, teleconference)

The need for a Chair and Secretary ?

10: Any other issues (please inform Odd Rogne about any other issues or themes)

10.1 National IPY web sites

Some countries have established national IPY web sites, please bring the URL as well as considering ways of improving them for becoming more useful in a HAIS context.

11: Concluding remarks of the plenary session (expected to end by lunch time on day 2, (or a bit later)

Business meetings

The intention is to give participants an opportunity to:

- Discuss issues of particular interest identified during the plenary session, and
- Bilateral/multilateral meetings (to be initiated by participants)